

**ARTICLE X**

**ADMINISTRATION AND ENFORCEMENT**

**SEC 1001 ADMINISTRATION.**

**SEC. 1001-1 ZONING INSPECTOR.**

A Zoning Inspector shall be employed for the purpose of effecting proper administration of the Resolution. The term of employment, rate of compensation and other such conditions shall be set by the Township Trustees. For the purposes of effecting this Resolution, the Zoning Inspector shall have the powers of a police officer.

**SEC. 1001-2 BOARD OF ZONING APPEALS.**

The Board of Zoning Appeals shall have the power to administer Article IX, Conditional Zoning Certificates of this Resolution and shall have the power to issue Conditional Zoning Certificates as specified and regulated in this Resolution.

**SEC. 1001-3 SUBMISSION OF APPLICATIONS.**

All applications for zoning certificates shall be submitted to the Zoning Inspector who may issue zoning certificates when all applicable provisions of this Resolution have been complied with. All applications for Conditional Zoning Certificates shall be made to the Zoning Inspector and submitted to the Board of Zoning Appeals which may issue Conditional Zoning Certificates in accordance with Article IX of this Resolution.

**SEC. 1001-4 ZONING CERTIFICATES REQUIRED.**

1. Before constructing, changing the use of, altering any building, including accessory buildings, or changing the use of any premises, or erecting directional signs over six (6) square feet or billboards, application shall be made to the Zoning Inspector for a zoning certificate. The applications shall include the following information:
  - a. A plot plan drawn to scale showing the exact dimensions of the lot to be built upon.

- b. The locations, dimensions, height and bulk of structures to be erected.
  - c. The intended use.
  - d. The proposed number of sleeping rooms, dwelling units, occupants, employees and other uses.
  - e. The yard, open area and parking space dimensions.
  - f. Any other pertinent data as may be necessary to determine and provide for the enforcement of this Resolution.
2. Within ten (10) days after the receipt of application, the Zoning Inspector shall issue a zoning certificate if the application complies with the requirements of this Resolution and the application is accompanied by the proper fee as required by Sec.1001-5.
3. The zoning certificates shall become void at the expiration of six (6) months after date of issuance unless construction is started. If no construction is started or use changed within six (6) months of date of permit, a new permit is required upon proper application. All work for which the zoning certificate has been issued shall be completed within two (2) years of the date the zoning certificate was issued.

**SEC. 1001-5 PAYMENT OF FEES.**

1. The Township Trustees shall, by resolution, establish a schedule of fees, charges and expenses and a collection procedure for zoning certificates, amendments, appeals, variances, conditional use permits, site plan approvals, and other matters pertaining to the administration and enforcement of this Resolution requiring investigations, inspections, legal advertising, postage and other expenses. The schedule of fees shall be obtainable from the Township Clerk or the Township Zoning Inspector and may be altered

or amended only by the Township Trustees. Until all applicable fees, charges, and expenses have been paid in full, no action shall be taken on any application or appeal.

2. When the Board of Zoning Appeals deems it necessary to cause special studies to be made, the applicant shall bear all direct and related costs.

## **SEC. 1002 VIOLATIONS.**

### **SEC. 1002-1 VIOLATIONS A NUISANCE.**

Buildings erected, altered, moved, razed, or converted, or any use of land or premises carried on in violation of any provision of this Resolution are declared to be a nuisance per se. Any building or land use activities considered possible violations of the provisions of this Resolution that are reported to the Township in writing, and bearing the signature of the person registering the complaint, shall be investigated by the Zoning Inspector.

### **SEC. 1002-2 INSPECTION.**

The Zoning Inspector shall inspect each alleged violation and shall, in writing, order correction of all conditions which are found to be in violation of this Resolution.

### **SEC. 1002-3 CORRECTION PERIOD.**

All violations shall be corrected within a period of thirty (30) days after the written order is issued or for a longer period of time as indicated by the Zoning Inspector in written order. Any violations not corrected within the specified period of time shall be reported to the County Prosecutor who shall initiate prosecution procedures.

### **SEC. 1002-4 PENALTIES.**

The owner or owners of any building or premises or part thereof where anything in violation of this Resolution shall be placed or shall exist, and any tenant or occupant of such building or premises, and any architect, builder or contractor who shall assist in the commission of any such violation, and any person who shall violate any of the provisions of this Resolution or fail to comply therewith

shall for each violation of non-compliance be deemed guilty of a misdemeanor and upon conviction thereof, be fined not less than twenty-five (\$25.00) dollars nor more than one hundred (\$100.00) dollars per offense. Each day such violation or failure to comply shall exist shall constitute a separate offense.